

Department of Nevada

Community Service Program
Online Website Reporting 2018

VFW Nevada website:

vfwnv.com

Set up for Community Service
and Activities Reporting

Go to vfwnv.com, then select LOGIN at top right.
Then select Report Entry on the dropdown.
Continue below....

The screenshot shows a web browser window with the URL vfwnv.com/di/vfw/v2/default.asp. The browser's address bar and tabs are visible at the top. Below the browser window is the website's navigation bar, which includes the VFW Department of Nevada logo and several menu items: HOME, ABOUT US, PROGRAMS, RESOURCES, NEWS & EVENTS, and CONTACT US. A dropdown menu is open under the LOGIN link, showing options for WebMail, Report Entry, Members Only, and Site Admin. Two blue arrows point to the LOGIN link and the Report Entry option. The main content area features the VFW logo and the text "VETERANS OF FOREIGN WARS" and "NO ONE DOES MORE FOR VETERANS." To the right, it says "VFW DEPARTMENT OF NEVADA" and "Battle Born - No one does more for veterans." At the bottom, there is a banner for "Department of Nevada Leaders" featuring Jerry Peterson and Linda Wright. The Windows taskbar is visible at the very bottom of the image, showing various application icons and the system clock indicating 10:37 AM on 9/21/2018.

You will see “VFW –Control Panel”,
Go to “Login” - Username is the post number; example- **7385**
Password is post and number, example- **post7385**, no capitals, no
spaces. Enter those, then Click on black “LOGIN” button

The screenshot shows a web browser window with the address bar displaying `vfwnv.com/manage/login.asp`. The page title is "VFW - Control Panel". The navigation bar includes links for "eBenefits logon", "Home - My", "VFW National", "D-6 BoN logon", "library", "VFW Dept Nevada", "MagicMail", "Bank of Nevada", "Ally", "Farmers Insurance", and "Military Discounts". The main content area features a "Member Access" section with a "Log in" link. The "Login :" section contains a "Username:" field, a "Password:" field, and a black "LOGIN" button. Three blue arrows point to the Username field, the Password field, and the LOGIN button. Below this is a "Sponsor Login :" section with its own "Username:" and "Password:" fields and a "LOGIN" button. The background of the page shows a silhouette of a soldier saluting. The Windows taskbar at the bottom shows the time as 7:11 PM on 9/27/2017.

You will now be at “Member Access”

The screenshot shows a web browser window with the address bar displaying `vfwnv.com/manage/default.asp`. The page header includes the VFW logo and the text "VFW - Control Panel". Below the header, there is a "Member Access" section with a lock icon and the text "Member Access". A blue arrow points to this section. To the right of the "Member Access" section, there is a "Home" link. Below the "Member Access" section, there is a "Site Management" section with a "Log Out" link. To the right of the "Site Management" section, there is a welcome message: "Welcome to your site content manager. Click on the links to the left to modify that page." Below the "Site Management" section, there is a "Resources" section with a "Tutorials" link. Below the "Resources" section, there is an "Add Report Data" section with several links: "My Reports", "Aid to Others", "Americanism", "Community Services", "Veterans and Family Support", and "Youth and Education". A blue arrow points to the "Aid to Others" link. The Windows taskbar is visible at the bottom of the screen, showing the time as 7:14 PM on 9/27/2017.

On the lower left in the column, select the category you will report, beginning with “Aid to Others”, on down.

Control Panel- you may enter your post #, (see example “36”) below, or continue on to ADD button; you’re already logged on as your post

The screenshot shows a web browser window with the URL `vfnv.com/manage/default.asp?action=rc-lrecords&rid=53`. The page title is "VFW - Control Panel". The main content area is titled "Member Access" and features a search bar with "District" and "36" entered. Below the search bar is a section for "Aid to Others - Unapproved Records" with a table of columns: Submitted Date, Year, Month, Post, District, and Delete. A black button labeled "ADD" is highlighted on the right side of the table. A blue arrow points to the search bar, and another blue arrow labeled "ADD" points to the highlighted button. The Windows taskbar at the bottom shows the time as 7:17 PM on 9/27/2017.

Click on **ADD** button in black highlight on right; then you’ll see the reporting page next:

On the reporting page, the Year, current Month, Post, and the District will already be filled in.

You may need to change the month; use dropdown on right. Start entry at VFW Members, or AUX Members, & begin entry...

The screenshot shows a web browser window with the URL `vfwnv.com/manage/default.asp?action=rc-arecord&rid=53`. The browser's address bar and tabs are visible at the top. Below the browser, there is a navigation bar with various links like 'eBenefits logon', 'Home - My', 'VFW National', 'D-6 BoN logon', 'library', 'VFW Dept Nevada', 'MagicMail', 'Bank of Nevada', 'Ally', 'Farmers Insurance', and 'Military Discounts'. The main content area is titled 'Member Access' and contains a sidebar with 'Site Management' (Log Out), 'Resources' (Tutorials), and 'Add Report Data' (My Reports, Aid to Others, Americanism, Community Services, Veterans and Family Support, Youth and Education). The main content area is titled 'Aid to Others - Edit Record' and features a 'Home' link. The form fields are: Year (2017), Month (September), Post (36), District (6), VFW Members, AUX Members, and VFW Hours. Two blue arrows point to the 'Month' dropdown menu and the 'VFW Members' input field.

**PROCEED ON DOWN TO BOTTOM WITH ENTRIES.
ENTER A BRIEF DESCRIPTION,
THEN YOUR NAME IN “PREPARED BY”, THEN CLICK SUBMIT.
YOU WILL RETURN TO THE CONTROL PANEL PAGE;
GO TO NEXT CATEGORY AND REPEAT THE PROCESS TO ENTER YOUR
OTHER ACTIVITIES**

The screenshot shows a web browser window with the URL `vfnvn.com/manage/default.asp?action=rc-arecord&rid=53`. The page contains a form for entering project activities. The form has the following sections:

- VFW Projects:** A text input field with the placeholder text "Number of projects/activities by VFW".
- AUX Projects:** A text input field with the placeholder text "Number of projects/activities by AUX".
- Description:** A rich text editor with a toolbar containing icons for bold, italic, underline, text color, background color, bulleted list, numbered list, indent, and outdent. Below the toolbar is a large text area with the placeholder text "Description of project/activity and those benefited".
- Prepared By:** A text input field with the placeholder text "Report prepared by:".
- Submit:** A blue button at the bottom of the form.

Three blue arrows are overlaid on the image, pointing to the description editor, the "Prepared By" field, and the "Submit" button, respectively.

Each time you enter an activity, you should then see a page like this (below), showing that your data was submitted. Administrators will review the reports later. If there are any problems; they may reject the submission and ask you to resubmit. Possibly, they may call and ask for info and correct it for you.

The screenshot shows a web browser window displaying the VFW - Control Panel. The browser's address bar shows the URL: `vfvnw.com/manage/default.asp?action=RC-lrecords&rid=53`. The page header includes the VFW logo and the text "VFW - Control Panel". Below the header, there is a "Member Access" section with a padlock icon. The main content area is titled "Aid to Others - Unapproved Records" and features a table with the following data:

Submitted Date	Year	Month	Post	District	ADD	Delete
9/21/2018	2018	8	7385	6		

The page also includes a sidebar with navigation links such as "Site Management", "Resources", and "Add Report Data". A silhouette of a soldier saluting is visible in the background of the page.

That's it folks!

Your new/old Community Service Chairman

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My thanks to all who report Community Service!

/Bob Barquist , CS Chair 2012-19