



**VETERANS OF FOREIGN WARS
DEPARTMENT OF NEVADA
2019-2020 ALL-STATE PROGRAM**



GOAL

The Department and its subordinate units excel individually and as a group in membership, program execution, and compliance with the Veterans of Foreign Wars of the United States (VFW) By-Laws, Manual of Procedure, and Ritual and Department of Nevada By-laws and standing orders.

PROGRAM EXECUTION

The All-State Committee shall administer the All-State Program. The State Commander, State Senior Vice Commander, State Junior Vice Commander, State Membership Chair, State Programs Chair, and State Quartermaster shall serve on the Committee.

ALL-STATE REQUIREMENTS (NLT = NO LATER THAN)

| | <u>Requirement</u> | <u>Post's Due Date</u> | <u>District's Due Date</u> |
|---|---|--|--|
| 1 | <u>Annual List of Officers</u> (SUBMIT TO STATE OF NEVADA'S SECRETARY OF STATE; THEN, SEND WRITTEN NOTIFICATION TO DEPARTMENT QUARTERMASTER) | NLT last day of post's incorporation month | NLT last day of district's incorporation month |
| 2 | COMMANDER'S COMPLETED <u>Code of Ethics Form</u> (SUBMIT TO DEPARTMENT ADJUTANT) | NLT AUG 31, 2019 | NLT AUG 31, 2019 |
| 3 | <u>Bonding</u> QUARTERMASTER AND ALL OTHERS WHO HAVE DIRECT ACCESS TO FUNDS (SUBMIT WRITTEN NOTIFICATION TO DEPARTMENT QUARTERMASTER) | NLT AUG 31, 2019 | NLT AUG 31, 2019 |
| 4 | <u>Membership</u> -> RECRUITMENT AND RETENTION -> MUST EXCEED 50 MEMBERS -> MUST EXCEED 100% (BASED ON VFW NATIONAL'S MEMSTATS (MEMBER STATISTICS)) | JUL 2019 – JUN 2020 on JUN 30, 2020 NLT JUN 30, 2020 | JUL 2019 – JUN 2020 N/A NLT JUN 30, 2020 |
| 5 | <u>IRS Form 990</u> -> FOR POSTS/DISTRICTS INCLUDED IN DEPARTMENT'S IRS GROUP VOUCHER -> FOR POSTS/DISTRICTS WITH THEIR OWN UNIQUE IRS INCORPORATION (ALL FILE IRS FORM 990 WITH IRS; THEN, SEND WRITTEN NOTIFICATIONS TO DEPARTMENT QUARTERMASTER) | NLT NOV 15, 2019 NLT (unique due date) | NLT NOV 15, 2019 NLT (unique due date) |

| | <u>Requirement</u> | <u>Post's due date</u> | <u>District's Due Date</u> |
|----|---|---|--|
| 6 | <u>Voice of Democracy (VOD)</u> -> ACCEPT ENTRIES AT POST / DISTRICT -> SUBMIT ONE (1) ENTRY TO DISTRICT CHAIRPERSON / DEPARTMENT CHAIRPERSON -> PREPARE AND SUBMIT PARTICIPATION REPORT TO DEPARTMENT CHAIRPERSON | NLT OCT 31, 2019 NLT NOV 20, 2019 N/A | NLT NOV 20, 2019 NLT DEC 15, 2019 NLT DEC 15, 2019 |
| 7 | <u>Patriot's Pen (PP)</u> -> ACCEPT ENTRIES AT POST / DISTRICT -> SUBMIT ONE (1) ENTRY TO DISTRICT CHAIRPERSON / DEPARTMENT CHAIRPERSON -> PREPARE AND SUBMIT PARTICIPATION REPORT TO DEPARTMENT CHAIRPERSON | NLT OCT 31, 2019 NLT NOV 20, 2019 N/A | NLT NOV 20, 2019 NLT DEC 15, 2019 NLT DEC 15, 2019 |
| 7 | <u>National Citizenship Education Teacher</u> -> ACCEPT ENTRIES AT POST / DISTRICT -> SUBMIT ONE (1) ENTRY TO DISTRICT CHAIRPERSON / DEPARTMENT CHAIRPERSON FOR EACH CATEGORY (K-5, 6-8, AND 9-12) -> PREPARE AND SUBMIT PARTICIPATION REPORT TO DEPARTMENT CHAIRPERSON | NLT OCT 31, 2019 NLT NOV 20, 2019 N/A | NLT NOV 20, 2019 NLT DEC 15, 2019 NLT DEC 15, 2019 |
| 8 | <u>Post Inspection</u> DISTRICT COMMANDER OR PRE-APPROVED DESIGNATE MUST CONDUCT POST INSPECTIONS (SUBMIT INSPECTION REPORT FOR EACH POST TO DEPARTMENT INSPECTOR) | N/A | NLT JAN 11, 2020 (one week prior to mid-winter conference) |
| 9 | <u>Buddy Poppies</u> PURCHASE A MINIMUM OF FIVE (5) <u>BUDDY POPPIES</u> PER POST MEMBER. DISTRICT – 75% OF POSTS MUST PURCHASE BUDDY POPPIES. | NLT FEB 28, 2020 | NLT FEB 28, 2020 |
| 10 | <u>National Home for Children</u> DONATE \$100 FOR NV TECHNOLOGY FUND TO VFW NATIONAL HOME FOR CHILDREN (SEND DIRECTLY TO NATIONAL HOME, NOTE MEMO LINE: TECH FUND) | NLT FEB 28, 2020 | NLT FEB 28, 2020 |
| 11 | <u>Veterans & Military Support Programs (VAMS)</u> CONDUCT <u>FUND-RAISING EVENT</u> (\$100 MINIMUM) TO BENEFIT VETERANS & MILITARY SUPPORT PROGRAMS (VAMS) (SUBMIT REPORT TO NATIONAL) | NLT FEB 28, 2020 | NLT FEB 28, 2020 |

| | <u>Requirement</u> | <u>Post's due date</u> | <u>District's Due Date</u> |
|----|--|---|--|
| 12 | <u>District meetings</u> COMMANDER OR HIS/HER REPRESENTATIVE MUST ATTEND ALL DISTRICT MEETINGS | AS SCHEDULED | AS SCHEDULED |
| 13 | <u>District Meeting Reports</u> SUBMIT TO DEPARTMENT PROGRAM CHAIRPERSON | N/A | NLT 10 DAYS AFTER MEETING |
| 14 | CONDUCT A <u>SCHOOL OF INSTRUCTION</u> | N/A | DURING EACH DISTRICT MEETING |
| 15 | COMMANDER OR HIS/HER REPRESENTATIVE ATTEND ALL DEPARTMENT <u>COUNCIL OF ADMINISTRATION MEETINGS</u> | N/A | AS SCHEDULED |
| 16 | <u>QUARTERLY AUDIT REPORTS</u> SUBMIT TO DEPARTMENT QUARTERMASTER | 1ST: NLT JUL 31, 2019 2ND: NLT OCT 31, 2020 3RD: NLT JAN 31, 2020 4TH: NLT APR, 30, 2020 | NLT 30 DAYS AFTER DISTRICT MEETINGS/ CONVENTIONS |
| 17 | <u>Community Service Reports</u> SUBMIT A MINIMUM OF 1 REPORT TO COMMUNITY SERVICE CHAIRPERSON OR ON-LINE AT WWW.VFWNV.COM | NLT END OF EACH MONTH | N/A |
| 18 | <u>Election Report</u> FILE ONLINE AT OMS, AND DEPT QM IF NOT ONLINE. MUST HAVE APPOINTED A SERVICE OFFICER | NLT MAY 15, 2020 | NLT JUN 05, 2020 |

AWARDS

Posts and Districts that excel in membership, program execution, and regulation compliance shall be recognized at Department or District meetings. Awards will be presented to Commanders and Quartermasters and Posts that qualify for All-State recognition and comply with the Veterans of Foreign Wars of the United States By-Laws, Manual of Procedure and Ritual.

- Commander: All-State uniform cap, VFW All-State Commander pin
- Quartermaster: All-State uniform cap, VFW All-State Quartermaster pin
- Post: All-State recognition plaque

The State Commander shall recognize all Posts and Districts that qualify for All-State awards during the State Convention. If the physical awards are not available at the time of the State Convention, they will be presented at the first available District meeting.

ELIGIBILITY

Districts and Posts that exceed 100% of the prior year`s membership, and satisfy all requirements, on or before the deadlines.

1. There will be one All-State Team Captain, whose Post or District performance clearly exceeds all others.
2. Membership statistics shall be based strictly on the VFW National`s member statistics (Memstats).
3. Determination of success in meeting requirements shall be based strictly upon submitted written reports and VFW National records.